

2022-2023 Cost of Attendance Adjustment

Student UCM ID _____

Student Full Name _____
First Name Last Name M.I.

Section A: Instructions

Use this form to request an increase to your financial aid budget. If approved, additional loan funds will be the only funding available. We will notify you of our decision by e-mail.

Step 1. Review average Student Expenses Budget at *financialaid.ucmerced.edu* under Cost. Determine whether you have exceeded the budgeted allotment for any category during the academic year.

Step 2. Attach a written appeal stating the additional expenses you are documenting and why.

Step 3. Provide copies of all required documents and receipts.

Section B: Student Expenses

List the amount of the expense you are claiming below. See the list of allowable expenses and required documentation on the back of this form.

1. Computer _____
2. Housing/Utilities _____
3. Medical/Dental/Optical _____
4. Transportation _____
5. Disabled Student Allowance _____
6. Books and Supplies _____

Section C: Loan Increase Request

I will accept up to \$ _____ of additional loan funds. Specify dollar amount or "maximum".

Section D: Student Certification

I hereby declare that all information reported on this document is true, complete, and accurate to the best of my knowledge. I understand that any false statement or misrepresentation will be cause for denial, reduction, withdrawal and/or repayment of financial aid and referral to the appropriate authorities.

Student Signature Date

We cannot accept a typed signature. Please sign this form with a drawn signature.

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Expense Categories	Documentation Required
<p>1. Computer</p>	<ul style="list-style-type: none"> · Invoice or documentation showing cost of computer <p style="text-align: center;"><i>Maximum request is \$1,200 one time in undergraduate years</i></p>
<p>2. Housing/Utilities</p>	<ul style="list-style-type: none"> · For your share of rent expenses, submit a copy of lease or rental agreement or letter from landlord with copies of 3 months of cancelled checks. · For utility expenses, submit copies of 3 months of utility bills specifying your portion. <i>Allowable utility expenses are: heat/electric, telephone, cable, water/sewer. and internet.</i> <p style="text-align: center;"><i>Parking and security deposits are not allowable costs.</i></p>
<p>3. Medical, Dental, and Optical</p>	<ul style="list-style-type: none"> · For medical expenses, attach bills from the doctor and/or provider of services and an Explanation of Benefits statement from your insurance provider that shows your remaining out of pocket costs after insurance pays. · For medication, optical, or dental expenses, attach receipt(s) or a bill that indicates the expense was not covered by insurance. <p style="text-align: center;"><i>Estimates will not be accepted.</i></p>
<p>4. Transportation</p>	<ul style="list-style-type: none"> · For major car repairs (beyond regular maintenance and normal wear and tear), attach dated paid receipt(s) that were paid by you. · For transportation costs required by an academic program, employment, or other reasons directly related to educational needs attach a supporting statement from academic advisor or employer. <p style="text-align: center;"><i>Estimates will not be accepted.</i></p>
<p>5. Disabled Student Allowances</p>	<ul style="list-style-type: none"> · For expenses related to a student's disability, submit documentation showing the cost. <i>Allowable expenses are: special services, personal assistance equipment and supplies that are reasonably incurred and not provided for by any other agency</i> · For the cost of cognitive testing, submit documentation from disability services and the clinician performing the test.
<p>6. Books and Supplies</p>	<ul style="list-style-type: none"> · For the cost of books, submit a list of your courses and the required books and receipts showing the cost. · For special equipment, submit all related receipts and an explanation why these items are required.